

## Step-by-step guide for performing a PCR test in Vienna

1. Visit the webpage <https://allesgurgelt.at/wien>. On the top right corner of the webpage, you can switch the language to English.
2. Click on “**Jetzt Registrieren!**” (OR “**Register Now!**”), and you will be redirected to the “Lead Horizon” webpage.
3. **Fill in your data** and click “Register”. The webpage is available in several languages, you can change them at the bottom right corner.
4. On the next page you will be logged into your new account.
  - a. You can click “Start a new test” if you already have a test kit with you.
  - b. If you still don’t have a test kit, click on “Your personal collection code”, tick “Alles Gurgelt” and click “Request”.
5. You will get a **personal bar code**.
6. You can use this bar code at any **BIPA outlet** around town to obtain test kits. These are free of charge.
7. After collecting your test kit, visit the webpage <https://allesgurgelt.at/wien> and click on “Jetzt Testen!” (OR “Test Now!”). You will be redirected to the “Lead Horizon” page. Log in with your data and click the “Start a new test” button.
8. Follow the instructions to carry out your PCR test. Please keep in mind that to receive a **Green Pass certificate**:
  - a. **you must give proof of your identity** by uploading an official document (passport, ID, etc.).
  - b. **you must film yourself** while taking the test.
9. At the end of the procedure, you will find a list of **collection points** to hand in your PCR test (BILLA, BILLA PLUS, BIPA and PENNY as well as at the petrol station shops of BP MERKUR inside, JET BILLA STOP&SHOP, SHELL BILLA Unterwegs).
10. You will receive your **result via email within 24-48 hours**.  
The samples are picked up twice a day (between 9 a.m. and noon as well as between 2 and 5 p.m.).
11. Please remember that the Green Pass certificate, i.e., a vaccination proof or a proof of a negative PCR test, is required at most establishments (restaurants, cafes, bar, etc.) in Vienna. For further information on the regulations in Vienna, see <https://www.wien.info/en/travel-info/corona-information/your-safe-stay-in-vienna-388282>.
12. Please remember that **the PCR test result is only valid for 72 hours**. Bear in mind that you will probably need to take the test more than once to conform with the safety regulations for the whole duration of the conference.